BEST PRACTICE TRAVEL GUIDE

WGI understands that our groups face challenges regarding transportation, especially for Independent groups. This resource is meant to serve as a helpful guide for administrators to utilize for planning, but is not policy or regulatory standards. WGI does not assume any responsibility or liability for a group's transportation. Regardless of the design of the accommodation, WGI's Participant Protection guidance of interactions being observable and interruptible should still be followed.

1 WHEN UTILIZING PERSONAL VEHICLES:

The number of passengers should be established based on the number of functional seatbelts. It is recommended that documentation is provided and collected notifying drivers that they assume all liability for the vehicles and passengers when driving for the group.

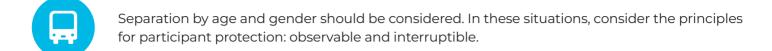All drivers should have valid licenses and automobile insurance.

Minor participants who drive should obtain consent from a parent/guardian before transporting other participants. Again, minor participants should not drive adult participants, but if unavoidable, at least three people should be in the vehicle.

Staff members should avoid transporting any participant, but if not avoidable, at least three people should be in the car, including another staff member.

2 — IF USING GROUP TRANSPORTATION SUCH AS A BUS OR VAN:

Separation by age and gender should be considered. In these situations, consider the principles for participant protection: observable and interruptible.

3 — GENERAL CONSIDERATIONS FOR TRAVEL:

Weather monitoring must occur, and if travel becomes dangerous, adjustments to rehearsal times must be made to allow everyone to get home safely, which may include canceling rehearsals.

If groups require participants to drive to events or rehearsals, scheduling responsible sleeping times (minimum of 7 hours but 8 hours recommended) should be considered. Auto accidents resulting from exhaustion or sleep deprivation could place a tremendous liability on the group.

No one shall transport any participant or staff member if there has been consumption of alcohol or other drugs that would impair the state of the driver.

HOTEL

Read more about our Participant Protection Guidelines at WGI.org/codeofconduct

wgi
SPORT OF THE ARTS